



# Application for Employment

Today's Date: \_\_\_\_\_

Position Applying For: \_\_\_\_\_

Temporary  Permanent  Part Time  Full Time

Referred By: \_\_\_\_\_

## **PERSONAL INFORMATION:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Province: \_\_\_\_\_

How long at this address? \_\_\_\_\_

Are you currently employed? \_\_\_\_\_

May we contact your employer? \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Evening Phone: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Are you legally allowed to work in Canada?

Yes

No

What is your availability?

Days Available	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time							
End Time							

**EXPERIENCE:** Beginning with the most recent, please list all employment history in the last 10 years.

From:	To:	Employer Name & Address	Position:	Wage/Salary:	Reason for Leaving:

**EDUCATION:**

Do you hold any of the following certificates?

First Aid

Serving it Right

Food Safe

Please list your educational history, School name & location, subject area, highest level attained, and date graduated.

Expected Wage: \_\_\_\_\_

Total hours expecting to work per week:

Do you enjoy working with children and large groups of people?

**Rate yourself! One (1) being lower, Five (5) being highest!**

	1	2	3	4	5
Friendliness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organization:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enthusiasm:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to multi-task:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work in busy situations:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I authorize investigation of all statements contained in this application. I understand that misrepresentation of facts requested is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of wages and/or salary, be terminated at any time in accordance with the Provincial Employment Standards Regulations.

Date:

Signature:

For office use only.

Social Insurance #

Hired Yes No

Date of 1st interview:

Date of 2nd interview:

Reference Check performed by:

Orientation Date:

Interviewed by:

Interviewed by:

Date:

Start Date:

1st Approval

2nd Approval